

Coaching Services Agreement

This Coaching Agreement (“Agreement”) is entered into as of the date of signature by and between The BrightSpark Group LLC, a Georgia Limited Liability Company (“Coach”), and _____ (“Client”).

1. Scope of Services

The Coach agrees to provide executive coaching services to the Client in accordance with the terms of this Agreement. Services may include coaching sessions, assessments, feedback, and related advice on leadership, personal development, and professional growth.

2. Coaching Sessions

Coaching sessions will be conducted via Zoom video conferencing and will last approximately 60 minutes. The frequency and total number of sessions will be mutually agreed upon by the Coach and the Client.

3. Cancellation and Rescheduling

To reschedule or cancel a session, the Client must provide at least 24 hours’ notice. Cancellations made with less than 24 hours’ notice may be subject to forfeiture of that session from any prepaid package. The Coach reserves the right to reschedule a session with reasonable notice provided to the Client.

4. Confidentiality

Both parties agree to maintain the confidentiality of all discussions, communications, and materials exchanged during the coaching sessions. The Coach will not disclose any information shared by the Client during sessions unless required by law or with the Client's express written consent.

5. Client's Responsibilities

The Client acknowledges that coaching is a collaborative, professional relationship that involves personal responsibility and effort. The Client agrees to actively engage in the coaching process, complete any agreed-upon activities between sessions, and communicate openly with the Coach regarding any issues or concerns.

6. Limitation of Liability

The Client acknowledges that coaching is not therapy, counseling, financial advice or legal advice. The Coach is not liable for any direct, indirect, or consequential damages arising out of the use of the coaching services. The Client agrees that the Coach's total liability for any claim shall not exceed the amount paid for the services in question.

7. Termination

Either party may terminate this Agreement at any time with written notice. If the Client terminates the Agreement, any unused prepaid sessions will be refunded, provided at least 48 hours' notice of termination is given.

8. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia without regard to its conflict of law provisions.

9. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior discussions, agreements, or understandings of any kind.

By signing below, the Client acknowledges that they have read, understood, and agreed to the terms of this Agreement.

Each party is signing this agreement on the date stated opposite that party's signature.

[SIGNATURE PAGE FOLLOWS]

Coach

Signature: 
Name: Ewan Laing, Founder & CEO

Client

Signature:	
Date:	Name: